

**Notification to Employer of Employee's**  
**Intention to Volunteer in the IN-SAVE Coalition**

I, \_\_\_\_\_, have committed to volunteer my services, upon availability, to the Indiana Department of Homeland Security (IDHS) Structural Assessment and Visual Evaluation (IN-SAVE) Coalition program in the event of a disaster in the State of Indiana. As an IN-SAVE volunteer, I will assist IDHS in the assessment of the safety, or lack thereof, for use of buildings defined as essential facilities by IDHS following catastrophic events. The assessment and evaluation opinions and conclusions I express while serving as an activated IN-SAVE volunteer are solely mine and do not reflect the sentiments of my employer.

I am not obligated to accept a request to volunteer should the IN-SAVE Coalition be activated. Therefore, should my volunteer service conflict with my employment, your willingness as my employer to accommodate my participation in the program at that time is at your complete discretion. If I am available to volunteer, I agree to provide my services up to 3 consecutive days as requested by IDHS. Depending on the duration of the event, and completing the 3 day mobilization, I may be asked to be rotated in again at a later date.

Protection from liability for me, and you as my employer, is provided through Indiana Emergency Management and Disaster Laws (***I.C. 10-14-3***). Upon activation, working under IDHS in the IN-SAVE Coalition, I will serve as an emergency management worker (***I.C. 10-14-3-3***) performing a governmental function of the state and I am not liable either jointly or separately for any act or acts, including the death of or injury to persons or for damage to property as a result of any such activity, committed in the performance of my official duties as an IN-SAVE volunteer, except in the case of willful misconduct, gross negligence, or bad faith (***I.C. 10-14-3-15***). In addition, participating in the activation of the IN-SAVE Coalition I am eligible to receive the State of Indiana Worker's Compensation coverage for rostered volunteers (***I.C. 22-3-2-2.1***).